

STERLING OAK AT LIVE OAK PRESERVE ASSOCIATION, INC.

BOARD OF DIRECTORS ORGANIZATIONAL MEETING OCTOBER 10, 2012 MINUTES

Transcriptionist Note: Please note that the minutes as transcribed contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made a part of the record. Florida Statutes 720.

I. CALL TO ORDER AND ROLL CALL

The Meeting was called to order by Juan DeChoudens at 6:40 P.M. who announced that a quorum was present.

Directors Present:
Elizabeth Hubbard
Thomas Grady
Juan DeChoudens

Directors Absent:

Staff Present:
Janet MacNealy, Community Association Manager

Guests Present:
Kenneth Hubbard
Rick Temple

II. Approval of Minutes

The approval of the minutes was placed on hold until the next meeting.

III. ELECTION OF OFFICERS

Elizabeth Hubbard made a motion, seconded by Tom Grady to approve the same officers. All in favor.

The following were elected as officers:

President: Juan DeChoudens
Treasurer: Tom Grady
Secretary: Elizabeth Hubbard

IV. BUSINESS

A. Designation of Board Liaison to Legal and Management

President Juan DeChoudens, Treasurer Tom Grady and Janet MacNealy.

B. Designation of Signatories on Association Bank Accounts

Tom Grady

C. Procedures for Board receipt of Board Meeting Information

The Board will receive their Board meeting information via email.

D. Limited Authorities Granted

Tom Grady made a motion, seconded by Elizabeth Hubbard to grant up to \$300. All in favor.

E. Notice Posted for Meeting

The meeting notices will be posted at the Bulletin Board. Elizabeth Hubbard will post the notice.

F. Minutes / Transcribed / Tapes Destroyed

G. The minutes will be transcribed.

Steel 10/25/13

H. New Tampa Landscaping

Elizabeth Hubbard made a motion to ratify approval of the New Tampa Landscaping to perform lot upkeep on unkempt lots, seconded by Tom Grady. All in favor.

V. NEXT MEETING

To Be Determined

VI. ADJOURNMENT

A motion was made by Tom Grady and seconded by Juan DeChoudens to adjourn the meeting at 7:10 P.M. All in favor.

Respectfully submitted,

Ellen Morgado, For the Secretary

Approved on Date

Signature of Board Member

Printed Name