

STERLING OAK AT LIVE OAK PRESERVE ASSOCIATION, INC.

BOARD OF DIRECTORS MEETING
Grand Oak Club
9401 Oak Preserve Blvd., Tampa, FL 33647
June 1, 2011
MINUTES

I. CALL TO ORDER AND QUORUM CALL

The Meeting was called to order by President Juan deChoudens at 5:33 PM who declared that the Notice of the Meeting was posted pursuant to statutory requirements and that a quorum of Directors was present.

Directors Present:

Elizabeth Hubbard (Betsy), Secretary
Juan deChoudens, President
Thomas Grady, Treasurer

Staff Present:

Janet MacNealy, Community Association Manager

II. APPROVAL OF MINUTES

Juan motioned, seconded by Betsy to approve the minutes of the October 28, 2010 Board of Directors meeting, and the October 28, 2010 Budget Adoption meeting. All in favor.

III. BUSINESS

A. Projects (\$300 or less / \$300-\$500 / \$500 or more)

Juan motioned, seconded by Tom to approve only getting one bid for projects that are \$300 or less; 2 bids for projects that are between \$300 - \$500; and 3 or more bids on projects that are \$500 or more. All in favor.

B. Sign Proposal (Hearing Impaired Child)

Juan motioned, seconded by Tom to approve the proposal from Millennium Signs for the purchase of 2 'hearing impaired child' signs not to exceed \$380 plus tax with Janet to contact FDOT regarding sign locations. All in favor. Janet will check with TECO to see if signs can be affixed to TECO pole in the neighborhood.

C. Street Parking

Board approved for Janet to draft a letter to all Sterling Oak owners to remind them not to park on the street overnight and to outline consequences. The letter will also include a synopsis from Betsy on the upkeep and maintenance of street trees.

Juan motioned, seconded by Betsy to approve the purchase of a towing sign to be installed after the entrance to Sterling Oak with the cost of the sign to be approximately \$35.00. All in favor.

D. Violations

1. Vacant lots not maintained by owners:

- a. The Board approved to have 20009 Oakflower and 20016 Oakflower mowed & the pavement weeds sprayed for a cost not to exceed \$30 using a local vendor who can be used in the future as well for other abandoned houses that aren't maintained. All in favor. Janet will contact Big Yellow and Rose Landscaping for bids & then she will schedule the lot upkeep. Janet will also check with the county and code enforcement on their policies for handling abandoned homes.

Board authorized Janet to send a letter to Rose Landscaping to cease trimming the Oak trees at the street in a manner not consistent with our deed restrictions.

E. Legal

1. Financials / Past Due Assessments

The Board authorized Janet to check with the attorney to determine if the HOA can do anything further on the 8 past due assessment accounts that he is handling to force collection.

IV. Next Meeting

The next meeting of the Board of Directors will be determined. Annual Meeting is in October.

V. Adjournment

There being no further business to come before the members, the meeting adjourned at 6:21 P.M., upon a motion and a second. All in favor.

Respectfully submitted,

Ellen Morgado
For the Secretary

12/13/11

Approved on Date



Signature of Board Member