

LIVE OAK PRESERVE ASSOCIATION, INC.  
BOARD OF DIRECTORS  
May 27, 2015 / 6:30 P.M.  
On-Site Clubhouse, 9401 Oak Preserve Blvd., Tampa, FL 33647

**MINUTES**

**Transcriptionist Note:** Please note that the minutes as transcribed contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made a part of the record.

**I. CALL TO ORDER**

Frank Micallef called the Board of Directors Meeting to order at 6:33 p.m. on May 27, 2015, at the onsite Clubhouse, 9401 Oak Preserve Boulevard, Tampa, Florida, 33647.

**II. ROLL CALL / NOTICE OF MEETING**

Directors Present:

Earl Myers  
Frank Micallef  
Sheldon Cohen  
John Martel (speaker phone)  
Anthony Leone

Staff Present: Janet MacNealy

Guests: Sondra Cohen, Jeff Herrod, Teresa Pirot, Christina Zambrano, Jeremy Tibbetts, Seth and Elizabeth Lawrence

Notice: The notice of the meeting was posted as required by the Florida statutes.

**III. APPROVAL OF MINUTES – April 15, 2015**

Frank Micallef made a motion, seconded by Anthony Leone to approve the minutes of April 15, 2015 as written. All in favor, the motion passed.

**IV. REPORTS / BUSINESS**

A. Clubhouse Report:

- Envera Proposal / Relocate Wiring (ratify approval \$3840). Frank Micallef made a motion, seconded by Anthony Leone, to approve the proposal provided by Envera for \$3840. All in favor.
- Pool Signage – Earl Myers: Earl will work with Janet on signage.
- Chilled Water Fountain Proposal: No action taken at this time.
- Vending Machines (ratify approval): Frank Micallef made a motion, seconded by Earl Myers, to approve. All in favor.

B. Alert Rover Report:

- Summer Polo Shirts Proposal: Shirts are \$24.99 each – full time officers receive five shirts and part time officers receive 3 shirts. \$599.76 plus \$41.98 (tax) = \$641.74. Frank Micallef made a motion to approve, seconded by Sheldon Cohen. All in favor.

C. DRC Committee Report:

- Resolution Adopting Amended and Restated Approved Exterior Paint Color Schemes (DRC approved) – Board to Adopt: Frank Micallef made a motion, seconded by Anthony Leone to adopt the resolution. All in favor.

D. Fining and Suspension Committee Report:

- Appoint Gail Luna (20319 Autumn Fern) to Fining and Suspension Committee: Frank Micallef made a motion, seconded by Anthony Leone to appoint Gail Luna to the Fining and Suspension Committee. All in favor.

E. Newsletter Report:

- Earl Myers briefed the Board on articles submitted for the newsletter.

V. **BUSINESS**

A. Events / Lifestyles Proposal:

- Frank Micallef briefed the Board on the Lifestyles Events proposal. Frank Micallef made a motion, seconded by Anthony Leone to approve a part time event planner at \$4100 per month for six (6) months to determine use, participation and expectations. Discussion. All in favor.

B. Common Sidewalk Repairs: A & A Development provided proposals for the following:

- Imperial Oak to gate: \$2314
- Clubhouse: \$1260
- Oak Preserve Gate to Gate: \$13,986

Frank Micallef made a motion to approve the above three proposals, seconded by Anthony Leone. Discussion. All in favor.

C. Lighting Projects: Night Lights, Inc. provided proposals for additional lighting:

- Putting Green Lighting: The proposal provided was for lighting on the golf putting green for \$3100. Frank Micallef made a motion, seconded by Sheldon Cohen to approve the proposal. All in favor.
- Tree Lighting on Bruce B Downs to Gate house: The proposal provided was for LED tree lighting along the roadway between Bruce B Downs and the Live Oak Preserve guardhouse area - \$11,450.00. Frank Micallef made a motion, seconded by Anthony Leone to approve the proposal. All in favor.
- Palm Tree lighting – Center Island: The proposal provided was for LED palm tree lighting in the center islands near the clubhouse - \$15,700. Frank Micallef made a motion, seconded by Anthony Leone to approve the proposal. All in favor.
- Flag Pole lighting: The proposal provided was for LED flag lighting at the Live Oak Preserve clubhouse - \$770. Frank Micallef made a motion, seconded by Earl Myers to approve the proposal. All in favor.
- Replace clubhouse monument lights: Frank Micallef made a motion, seconded by Sheldon Cohen, to approve up to \$1200. All in favor.

D. Landscaping / Irrigation

- Bruce B Downs Front Entrance Island Refurbishment Proposal: Proposal provided by Big Yellow in the amount of \$3725.00. Frank Micallef made a motion, seconded by Anthony Leone to approve the proposal provided in the amount of \$3725. Discussion. All in favor.
- Clubhouse Parking Lot Islands Refurbishment Proposal: The board would like clarification from Big Yellow on where this area is located.
- Imperial Oaks Refurbishments Proposal: To be placed on the June agenda. Big Yellow to provide drawings.

E. Holiday Lights Proposal / Miami Christmas Lights: To be placed on the June agenda.

F. Trash Receptacles Along Boulevards: No Additional Action. Janet MacNealy will contact the landscapers, rovers, clubhouse staff to ensure they are picking up garbage.

G. Suspend Amenities & Residential Gate Use for owners, tenants, guests & invitees who are 90 days or more past due on Assessments and fines. Frank Micallef made a motion, seconded by Anthony Leone, to suspend amenities rights for all owners 90 days or more past due on assessments and fines as of May 27, 2015. Discussion. All in favor.

H. Bench:

- Board to look for additional spot for another bench.

I. Irrigation Zone Installation:

- Proposals – On hold pending additional drawings or map of locations.
- Water trucks will be used as needed.

VI. **NEXT MEETING / ADJOURNMENT**

The next meeting of the Board of Directors is scheduled for June 17, 2015 at 6:30 p.m.

There being no further business to come before the Live Oak Preserve Association, Inc., Board of Directors, a motion was made by Frank Micallef and seconded by Anthony Leone to adjourn the meeting at 7:36 p.m. All in favor, the motion passed.

VII. **HOMEOWNER QUESTIONS/COMMENTS**

- Check to make sure the Kinnan gate is closed
- Lighting at Kinnan entrance
- Lighting rear of property
- TECO lights
- Right side of Kinnan Entrance (shrubbery)
- Putting green (needs consistently cleaned)
- Suggested grass needs irrigation near putting green
- CDD pavers as you exit the community
- Pavers on entrance
- Weatherwood owner made statement
- Bidding projects
- Events
- Thanked the Board for long term planning
- Installing irrigation verses cost to resod dirt around pond

Respectfully submitted,

Ellen Morgado, For the Secretary

These minutes were approved on \_\_\_\_\_.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Printed Name