

LIVE OAK PRESERVE ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
April 16, 2014
MINUTES

Transcriptionist Note: Please note that the minutes as transcribed contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made a part of the record.

I. CALLING OF ROLL & CALL TO ORDER

Frank Micallef, President of the Live Oak Preserve Association Inc., called the Board of Directors Meeting to order at 8:14 P.M. on April 16 2014 at Grand Oak Clubhouse, 9401 Oak Preserve Blvd., Tampa, Florida.

Directors Present:

Frank Micallef
Anthony Leone
Sheldon Cohen
Earl Myers

Directors Absent:

John Martel

Staff Present:

Janet MacNealy, CAM

Guests Present:

Gigi Garrett, Acting Recording Secretary

A quorum of Board members was present.

Notice: The notice of the meeting was posted as required by the Florida statutes.

II. ELECTION OF OFFICERS

Frank Micallef was elected President
Anthony Leone was elected Vice President
John Martel was elected Secretary
Earl Myers was elected Treasurer
Sheldon Cohen was elected Director

III. READING AND DISPOSAL OF ANY UNAPPROVED MINUTES

None

IV. BUSINESS

- A. Designation of signatories on Association accounts – Earl Myers and Frank Micallef are designated signatories on the Live Oak Preserve Association Inc. bank accounts.
- B. Designation of Board Liaison to Attorney & Community Association Manager – Frank Micallef and Earl Myers are designated Board liaison to the attorney. Janet MacNealy will remain the Community Association Manager.
- C. Procedures for Board receipt of Board meeting information – Board meeting information will be emailed to the Board for their review prior to the Board meeting.
- D. Limited Authorities Granted – Frank Micallef made a motion to grant the Community Association Manager limited authority to spend funds as necessary to maintain the community in the amount of \$3,500. Sheldon Cohen seconded the motion. All in favor the motion passed.

- E. Meeting minutes – Meetings will be recorded and destroyed once transcribed.
- F. Posting Meeting Notice – Notices will be posted at Bulletin board and clubhouse.
- G. Next Meeting - The next Meeting will be May 1, 2014 at the Grand Oak Club, 9401 Oak Preserve Boulevard, Tampa, Florida.
- H. Board Member Certification – All Board members have signed the certification forms.

V. ADJOURNMENT

There being no further business to come before the Live Oak Preserve Association, Inc., Board of Directors, a motioned was made and seconded to adjourn the meeting at 8:21 p .m. All in favor, the motion passed.

Respectfully submitted,
Gigi Garrett, For the Secretary

These minutes were approved on 5/1/14.



Signed

Frank Micalef
Printed Name