

LIVE OAK PRESERVE ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
March 20, 2013
MINUTES

Transcriptionist Note: Please note that the minutes as transcribed contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made a part of the record.

I. CALLING OF ROLL & CALL TO ORDER

Frank Micallef, President of the Live Oak Preserve Association Inc., called the Board of Directors Meeting to order at 8:43 P.M. at Grand Oak Clubhouse, 9401 Oak Preserve Blvd., Tampa, Florida.

Directors Present:

Frank Micallef
Anthony Leone
Sheldon Cohen
John Martel
Earl Myers

Directors Absent:

None

Staff Present:

Janet MacNealy, CAM

Guests Present:

Gigi Garrett, Acting Recording Secretary

A quorum of Board members was present.

Notice: The notice of the meeting was posted as required by the Florida statutes.

II. ELECTION OF OFFICERS

Frank Micallef was elected President
Anthony Leone was elected Vice President
John Martel was elected Secretary
Earl Myers was elected Treasurer
Sheldon Cohen was elected Director

III. READING AND DISPOSAL OF ANY UNAPPROVED MINUTES

None

IV. BUSINESS

- A. Designation of signatories on Association accounts – Earl Myers and Sheldon Cohen will be the signatories on the Live Oak Preserve Association Inc. bank accounts.
- B. Designation of Board Liaison to Attorney & Community Association Manager – Frank Micallef and Earl Myers were nominated Board liaison to the attorney. Janet MacNealy will remain CAM. All in favor the motion passed.
- C. Procedures for Board receipt of Board meeting information – Board meeting information will be emailed to the Board for their review prior to the Board meeting.

- D. Limited Authorities Granted – Frank Micallef made a motion to set the limited authority to spend funds as necessary to maintain the community in the amount of \$2000. Sheldon Cohen seconded the motion. All in favor the motion passed.
- E. Meeting minutes – Meetings will be recorded and the tapes will be destroyed once transcribed and approved by the Board.
- F. Posting Meeting Notice – Notices will continue to be posted on the Bulletin Board.
- G. Next Meeting - The next Meeting will be April 17, 2013 at the Grand Oak Club, 9401 Oak Preserve Boulevard, Tampa, Florida.
- H. Frank Micallef made a motion to approve the proposal from Big Yellow in the amount of \$3,074.10 to refurbish the cul de sac in Oakthorn Vilage. Sheldon Cohen seconded the motion. All in favor the motion passed.

V. ADJOURNMENT

There being no further business to come before the Live Oak Preserve Association, Inc., Board of Directors, a Frank Micallef made a motion to adjourn the meeting at 9:01 p.m. Sheldon Cohen seconded the motion. All in favor, the motion passed.

Respectfully submitted,
Gigi Garrett, For the Secretary

These minutes were approved on

4/17/13

XZ Micallef
Signed

Frank Micallef

Printed Name