

LIVE OAK PRESERVE ASSOCIATION, INC.  
BOARD OF DIRECTORS ORGANIZATIONAL MEETING

March 21, 2012

MINUTES

**Transcriptionist Note:** Please note that the minutes as transcribed contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made a part of the record.

I. CALLING OF ROLL & CALL TO ORDER

Frank Micallef, President of the Live Oak Preserve Association Inc., called the Board of Directors Organizational Meeting to order at 8:12 P.M. at Grand Oak Clubhouse, 9401 Oak Preserve Blvd., Tampa, Florida.

Directors Present:

Frank Micallef, President  
Anthony Leone, Vice President  
Mike Ceparano, Treasurer  
John Martel, Secretary  
Sheldon Cohen, Director at Large  
Earl Myers, Director at Large

Directors Absent:

None

Staff Present:

Janet MacNealy, CAM

Guests Present:

Gigi Garrett, Acting Recording Secretary

A quorum of Board members was present.

Notice: The notice of the meeting was posted as required by the Florida statutes.

II. ELECTION OF OFFICERS

Frank Micallef was elected President  
Anthony Leone was elected Vice President  
John Martel was elected Secretary  
Mike Ceparano was elected Treasurer  
Sheldon Cohen was elected Director  
Earl Myers was elected Director

III. READING AND DISPOSAL OF ANY UNAPPROVED MINUTES

None

IV. BUSINESS

- A. Designation of signatories on Association accounts – Mike Ceparano and Sheldon Cohen will remain the signatories on the Live Oak Preserve Association Inc. bank accounts.
- B. Designation of Board Liason to Attorney & Community Association Manager – Mike Ceparano was nominated Board liaison to the attorney. Janet MacNealy will remain CAM. All in favor the motion passed.
- C. Procedures for Board receipt of Board meeting information – Board meeting information will be emailed to the Board for their review prior to the Board meeting.

D. Limited Authorities Granted – Limited authority to spend funds as necessary to maintain the community is granted in the amount of \$3000.

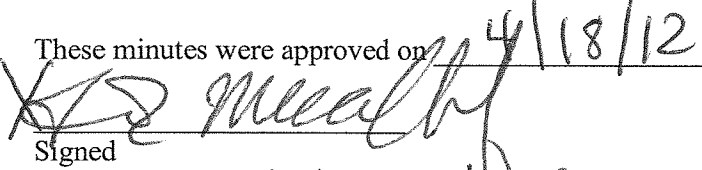
E. Next Meeting - The next Meeting will be April 18, 2012 at the Grand Oak Club, 9401 Oak Preserve Boulevard, Tampa, Florida.

V. ADJOURNMENT

There being no further business to come before the Live Oak Preserve Association, Inc., Board of Directors, a motion was made and seconded to adjourn the meeting at 8:28 p.m. All in favor, the motion passed.

Respectfully submitted,  
Gigi Garrett, For the Secretary

These minutes were approved on 4/18/12.



Signed

Frank Micallef

Printed Name