

LIVE OAK PRESERVE ASSOCIATION, INC.  
BOARD OF DIRECTORS MEETING  
May 18, 2011  
MINUTES

**Transcriptionist Note:** Please note that the minutes as transcribed contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made a part of the record.

I. CALL TO ORDER

Anthony Leone, Vice President of the Live Oak Preserve Association, Inc., called the Board of Directors Meeting to order at 6:30 p.m. on May 18, 2011, at the Grand Oak Club, 9401 Oak Preserve Boulevard, Tampa, Florida.

II. ROLL CALL / NOTICE OF MEETING

Directors Present:

Anthony Leone, Vice President (via speakerphone)

Mike Ceparano, Treasurer

Sheldon Cohen, Director at Large

Directors Absent:

Frank Micallef, President

John Martel, Secretary

Staff Present:

Janet MacNealy, CAM

Guests Present:

Earl Myers, Mario Rubiano, Chuck Thomas, Millie Myers, Connie Gomez, Harriet Hammel, Stella Bilsak, Tania Leonard, and Mike Astroth

A quorum of Board members was present.

Notice: The notice of the meeting was posted as required by the Florida statutes.

III. APPROVAL OF MINUTES

Mike Ceparano made a motion to approve the April 20, 2011, Board of Directors meeting minutes as written. The motion was seconded by Sheldon Cohen. All in favor, the motion passed.

IV. BUSINESS

A. Gates / Envera – Update was provided.

B. Proposals for Camera upgrades at Clubhouse – This item has been postponed.

C. Records Inspection Policy – The Board will review and forward any questions to the manager. This item has been postponed.

D. Records Destruction Policy – The Board will review and forward any questions to the manager. This item has been postponed.

E. Roads / Duraseal Proposals # 743 - #748 – This item has been postponed.

F. Action Security / Flat Rate Proposal – Mike Ceparano will review the gate repair bills since January 2010.

G. Yard of the Month / Volunteers (Millie Myers & Kim Diaz) – Millie Myers briefed the Board on the Yard of the Month decision process. The June Yard of Month winner is 20122 Tamiami. They will receive a \$50.00 gift card to Home Depot. The manager will investigate obtaining two (2) “Yard of the Month” signs and four (4) magnetic signs for the vehicles of the landscaping committee.

H. Clubhouse:

- Paint Gym / Two (2) Offices & Hallway \$1812.00 – Amount approved at April Board meeting. An additional bid was received. Authorization was provided to proceed with the bid from Corporate Solutions.
- Gym Equipment Proposals – The Board reviewed two (2) proposals for gym equipment from Gym Source and Fit Rev. Mike Ceparano made a motion to approve the proposal from Fit Rev for the additional gym equipment at a cost not to exceed \$6,400.00. Anthony Leone seconded the motion. All in favor, the motion passed.

I. Tree Grant – Anthony Leone briefed the Board on his efforts working with Big Yellow to secure a tree grant from the county. He will continue to keep the Board updated.

J. Social Committee – Mike Ceparano noted the interest of the homeowners to have a July 4<sup>th</sup> get-together. The builders will be contacted to gauge interest to participate financially.

V. MANAGEMENT REPORT

The management report was provided to the Board prior to the meeting for their review. The manager briefly reviewed the management report and answered questions from the Board.

VI. NEXT MEETING

The next Board of Director’s meeting is scheduled for June 15, 2011, at 6:30 p.m. at the Grand Oak Club, 9401 Oak Preserve, Tampa, Florida.

VII. ADJOURNMENT

There being no further business to come before the Live Oak Preserve Association, Inc., Board of Directors, a motion was made by Mike Ceparano and seconded by Sheldon Cohen to adjourn the meeting at 7:25 p.m. All in favor, the motion passed.

Respectfully submitted,  
Gia Clinkscales, For the Secretary

These minutes were approved on \_\_\_\_\_.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Printed Name