

LIVE OAK PRESERVE ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
March 9, 2011
MINUTES

Transcriptionist Note: Please note that the minutes as transcribed contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made a part of the record.

I. CALL TO ORDER

Frank Micallef, President of the Live Oak Preserve Association, Inc., called the Board of Directors Meeting to order at 7:04 p.m. on March 9, 2011, at the Grand Oak Club, 9401 Oak Preserve Boulevard, Tampa, Florida.

II. ROLL CALL / NOTICE OF MEETING

Directors Present:

Frank Micallef, President
Anthony Leone, Vice President
Kurt Callarman, Treasurer
Anandkumar Katoju, Director at Large

Directors Absent:

John Martel, Secretary

Staff Present:

Janet MacNealy, CAM

Guests Present:

None

A quorum of Board members was present.

Notice: The notice of the meeting was posted as required by the Florida statutes.

III. APPROVAL OF MINUTES

Frank Micallef made a motion to approve the February 16, 2011, Board of Directors meeting minutes and the February 24, 2011, Emergency Board of Directors meeting minutes (to discuss personnel matters – closed) as written. The motion was seconded by Anthony Leone. All in favor, the motion passed.

IV. BUSINESS

A. Imperial Oaks Gate – Frank Micallef briefed the Board on working on the following:

- Changing to resident only.
- Oversized vehicles.
- Raising kiosk.
- Signage.
- Main Gate – Envera to add barriers at the front gate to close the gap.
- Road Repairs – Repairs in nineteen (19) different sections are underway and the work will be completed in a few days.

B. Lights at Tennis Court / Basketball Courts – The Board previously made a motion to accept the proposal submitted by Big Yellow at a total cost of \$24,400.00 for the lights at the tennis and basketball courts. The work will begin on March 16, 2011, and will take approximately two (2) weeks.

Frank Micallef made a motion to ratify the decision to include an additional \$1,900.00 for the light installation at the tennis and basketball courts. Anandkumar Katoju seconded the motion. All in favor, the motion passed.

C. Clubhouse:

- Amenity Center Director – Frank Micallef made a motion to ratify the decision to hire Jason Labunski as Amenity Center Director to start on March 14, 2011. Kurt Callarman seconded the motion. All in favor, the motion passed.
- Cleaning Contract – Frank Micallef made a motion to immediately hire Global Janitorial at a total cost of \$936.00 per month. Kurt Callarman seconded the motion. All in favor, the motion passed.
- Computer for Office/Laptop for Pool Monitor – The Board reviewed and discussed a desktop/server system for the clubhouse, a laptop, and software and reviewed a proposal submitted by Brandon Business Machines.

Frank Micallef made a motion to approve up to a maximum of \$1,500.00 for a desktop computer and laptop for the clubhouse. Kurt Callarman seconded the motion. Frank Micallef, Kurt Callarman, and Anandkumar Katoju were in favor of the motion. Anthony Leone was against the motion. The majority in favor, the motion passed.

- D. Electric Golf Cart – The Board reviewed and discussed the proposal submitted by Crazy Carts for an electric golf cart with lights, windshield, flashers, top, battery charger, and a one (1) year guarantee. Frank Micallef volunteered to check on covers for the golf cart.

Frank Micallef made a motion to accept the proposal submitted by Crazy Carts for the electric cart at a total cost of \$3,106.21 with a one (1) year guarantee and an attempt to sell the old gas rover. Anthony Leone seconded the motion. All in favor, the motion passed.

V. MANAGEMENT REPORT

Janet MacNealy gave her report to the Board. The written management report was provided to the Board, for their review, prior to the Board meeting.

VI. NEXT MEETING

The next Board of Director’s meeting will be held on March 16, 2011, directly following the Annual Membership Meeting at 7:00 p.m., at the Nancy Bartel Middle School, 9020 Imperial Oak Boulevard, Tampa, Florida, with the following Board of Directors meeting scheduled for April 20, 2011, at 6:30 p.m. at the Grand Oak Club, 9401 Oak Preserve, Tampa, Florida.

VII. ADJOURNMENT

There being no further business to come before the Live Oak Preserve Association, Inc., Board of Directors, a motion was made and seconded to adjourn the meeting at 8:00 p.m. All in favor, the motion passed.

Respectfully submitted,
Gia Clinkscales, For the Secretary

These minutes were approved on _____.

Signed

Printed Name