

**LIVE OAK PRESERVE ASSOCIATION, INC.  
BIRCHWOOD VILLAGE HOME OWNER'S ASSOCIATION  
MEETING #3  
Clubhouse Conference Room  
February 15, 2014 @ 10:00 am**

**AGENDA**

**Meeting Called to Order: 10:13 am**

**Approval of Previous Minutes:**

- previous minutes approved, no issues or changes to report

**Treasurer's Report:**

- Fidelity bond is now needed for the village
- Landscaping for Monument
  - o Proposal from Big Yellow is reviewed
    - request will be made to Main HOA to cover half of the fee
    - request will be made to Big Yellow for a visual of landscaping plans for final approval

**Old Business:**

- Establish the date for the 2014 Annual Meeting
  - o Location: Clubhouse
  - o Time: April 1, 2014 at 7 pm
  - o Secretary to complete mailings and mailings to include:
    - Ballot
    - Proxy
    - Agenda
      - State of the Village
      - Discuss Improvements/Repairs to the Monument
      - Sidewalks in need of repair
    - Information Sheet for residents to notify Board of address changes, etc.
    - No residents have voiced interest in Board Positions. All current board members will seek reelection.

**New Business:**

- After appointment of Board Members for 2014-2015, all members will have 90 days to submit verification to the Master Association that a Board Certification Training has been completed (or provide certification in writing that all documents of the association have been read).

**Questions/Comments/Suggestions:**

**Motion to Adjourn: 11:00 am**

**Members Present: Dick & Kathy Thatcher, Mike & Kristina James, Allison Jurey**